

EXHIBITOR KIT

Welcome to **The OC Spring Home & Garden Show** on **April 3rd, 4th, & 5th, 2020** at the **Anaheim Convention Center**. We are happy you chose to participate in a show that may provide you with sales, prospects, and many qualified leads for months to come!

SHOW HOURS:	Friday	April 3rd	12pm-7pm
	Saturday	April 4th	10am-7pm
	Sunday	April 5th	10am-5pm
EARLY MOVE IN:	Wednesday	April 1st	1pm -6pm
	<i>*Big & Heavy Displays ONLY with HSC approval.</i>		
MOVE IN:	Thursday	April 2nd	8am-6pm
	<i>*NO MOVE IN ON FRIDAY.</i>		
MOVE OUT:	Sunday	April 5th	5pm-9pm
	Monday	April 6th	7am-11am
	<i>*Must have prior approval from HSC for Monday move out.</i>		
RESTOCK:	Saturday	April 4th	8am-9am
	Sunday	April 5th	8am-9am

EXHIBITOR: Booths must be completely set up by 6pm Thursday, April 2nd, 2020. **If not, Show management is free to reassign or re-rent your space, without any obligation to Exhibitor for any refund whatsoever and charge a late fee of \$250. There is NO move in on Friday and doing so will result in a \$250 fine.** Please plan on getting to the show on time. Booth must be manned all hours of the show. You will be fined \$250, if you leave and move out before 5pm on Sunday, April 5th, 2020. All exhibitors and displays must be removed from the Convention Center property by 9pm Sunday, unless authorized by Home Show Consultants. *All exhibitor merchandise left after move-out deadline will be fined at Exhibitor's expense at the rate of \$300 for late pick up, plus \$500 for handling if it has to be moved, and \$300 a day for storage if it has to be stored.*

EXHIBITOR PASSES: We will be pre-printing generic exhibitor badges that will be available to you upon move in, at no charge. Please pick badges up at the Home Show office located at the main entrance. We ask that all exhibitors wear the badges while working at the show, and you must wear them for access before and after the show hours.

SECURITY: Home Show Consultants will furnish 24-hour security of merchandise; however, we will not assume responsibility for any loss due to fire, theft, damage, etc.

PARKING: Parking will cost \$18 a day per car with "in and out" privileges (valid with paid parking receipt on West Street only) on set-up days. **There will be NO overnight parking.** You are able to store your trailer (trailer must be without motor/engine) for the duration of the show. Please contact Home Show office for details.

LOCATION: The OC Spring Home & Garden Show is going to be held at the Anaheim Convention Center (Hall D) at 800 West Katella Avenue, Anaheim, CA 92802.

HOTELS:	Cortona Inn 2029 S. Harbor Blvd., Anaheim, CA 92802 (714) 971-5015	Orangeland RV Park 1600 W. Struck Ave., Orange, CA 92867 (714) 633-0414
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<u>CURTAIN COLORS:</u>	BURGUNDY & WHITE
<u>BOOTH INCLUDES:</u>	8' Curtain Backdrop and 3' Curtain Sides Exhibitor Identification Sign
<u>NOT INCLUDED:</u>	Electric (Provided at an additional cost, please contact our office) Special Lighting Table and Chairs (Please contact Maverick Events, form attached) Carpet Extension Cords (Up to 30' to reach outlets) Wifi (You can order it onsite)

FORKLIFTS: Forklift will be provided at no extra cost. This service is provided at a first come first serve basis. Forklifts will NOT be available on Friday.

CARPET: All carpet must be taped down with Gaffer's tape by 10:00 am Friday.

FOOD & BEVERAGE: Please contact the Home Show office if you are selling or sampling food or beverage at your booth. You will need to apply for a Health Permit and complete a sampling form.

BOOTH RESTRICTIONS: Exhibitor may not take down or dismantle booth prior to close of show. All Exhibitor products and display materials must be confined to the actual limits of assigned space. Side rail height may not exceed the height of 3' for the distance of 4' from the aisle, unless placed so it does not disturb the view of another exhibitor's booth, aisle, or passageway. **CANOPIES OR HELIUM BALLOONS ARE NOT ALLOWED INSIDE BUILDING.** All photography is prohibited except for your own booth.

RULES & RESTRICTIONS: Rules and restrictions are subject to change without notice. Home Show Consultants reserves the right to amend these rules and make a final decision on any situation which may not be governed by the contract. Home Show Consultants shall not be responsible for any compensation paid by Exhibitor if this event is cancelled by circumstances beyond the control of Show Management.

ALL EXHIBITORS: Your balance is due in full NOW! If you have not paid your balance, please send it right away! You will not receive your badges, and cannot move into your booth until your balance is paid in full, so please plan for this. **WE DO NOT ACCEPT PERSONAL/COMPANY CHECKS AFTER MARCH 21ST, 2020.** Please bring essentials to the show—chairs, tables, spotlights, a dolly to move your merchandise around with etc. . . order your tables, electricity, and phone lines early if you need them.

Once again, on behalf of THE OC SPRING HOME & GARDEN SHOW, thank you for your participation, and here's looking forward to a successful show. If you have any questions, please contact the Home Show Office.

HOME SHOW CONSULTANTS
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