

# EXHIBITOR KIT

Welcome to **The OC Spring Home & Garden Show** on **April 26<sup>th</sup>, 27<sup>th</sup>, & 28<sup>th</sup>, 2019** at the **Anaheim Convention Center**. We are happy you chose to participate with us, in a show that may provide you with sales, prospects, and many qualified leads for months to come!

<b>SHOW HOURS:</b>	<b>Friday</b>	<b>April 26<sup>th</sup></b>	<b>12pm-7pm</b>
	<b>Saturday</b>	<b>April 27<sup>th</sup></b>	<b>10am-7pm</b>
	<b>Sunday</b>	<b>April 28<sup>th</sup></b>	<b>10am-5pm</b>
<b>EARLY MOVE IN:</b>	<b>Wednesday</b>	<b>April 24<sup>th</sup></b>	<b>2pm -6pm</b>
	<b>*Big &amp; Heavy Displays ONLY with HSC approval.</b>		
<b>MOVE IN:</b>	<b>Thursday</b>	<b>April 25<sup>th</sup></b>	<b>8am-6pm</b>
	<b>*NO MOVE IN ON FRIDAY.</b>		
<b>MOVE OUT:</b>	<b>Sunday</b>	<b>April 28<sup>th</sup></b>	<b>5pm-9pm</b>
	<b>Monday</b>	<b>April 29<sup>th</sup></b>	<b>7am-11am</b>
	<b>*Must have prior approval from HSC for Monday move out.</b>		
<b>RESTOCK:</b>	<b>Saturday</b>	<b>April 27<sup>th</sup></b>	<b>8am-9am</b>
	<b>Sunday</b>	<b>April 28<sup>th</sup></b>	<b>8am-9am</b>

**EXHIBITOR:** Booths must be completely set up by 6pm Thursday, April 25<sup>th</sup>, 2019. If not, Show management is free to reassign or re-rent your space, without any obligation to Exhibitor for any refund whatsoever and charge a late fee of \$250. There is NO move in on Friday and doing so will result in a \$250 fine. Please plan on getting to the show on time. Booth must be manned all hours of the show. You will be fined \$300, if you leave and move out before 5pm on Sunday, April 28<sup>th</sup>, 2019. All exhibitors and displays must be removed from the Convention Center property by 9pm Sunday, unless authorized by Home Show Consultants. All exhibitor merchandise left after move-out deadline will be fined at Exhibitor's expense at the rate of \$300 for late pick up, plus \$500 for handling if it has to be moved, and \$300 a day for storage if it has to be stored.

**EXHIBITOR PASSES:** We will be pre-printing Exhibitor badges that will be available to you upon move in, at no charge. Please pick badges up at the Home Show office located at the main entrance. We ask that all exhibitors wear the badges while working at the show, and you must wear them for access before and after the show hours.

**SECURITY:** Home Show Consultants will furnish 24-hour security of merchandise; however, we will not assume responsibility for any loss due to fire, theft, damage, etc.

**PARKING:** Parking will cost \$16 a day per car with "in and out" privileges (valid with paid parking receipt on West Street only) on set-up days. **There will be NO overnight parking.** You are able to store your trailer (trailer must be without motor/engine) for the duration of the show. Please contact Home Show office for details.

**LOCATION:** The OC Spring Home & Garden Show is going to be held at the Anaheim Convention Center (Hall D) at 800 West Katella Avenue, Anaheim, CA 92802.

<b>HOTELS:</b>	Cortona Inn 2029 S. Harbor Blvd., Anaheim, CA 92802 (714) 971-5015	Orangeland RV Park 1600 W. Struck Ave., Orange, CA 92867 (714) 633-0414
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**CURTAIN COLORS:** BURGUNDY & WHITE

**BOOTH INCLUDES:** 8' Curtain Backdrop and 3' Curtain Sides  
Exhibitor Identification Sign

**NOT INCLUDED:** Electric (Provided at an additional cost, please contact our office)  
Special Lighting  
Table and Chairs (Please contact Maverick Events, form attached)  
Carpet  
Extension Cords (Up to 30' to reach outlets)  
Wifi (You can order it onsite from SmartCity)

**ELECTRICITY & PLUMBING:** Electricity is not provided. If you need electricity, please fill out the attached form and send to Convention Electric. For any questions regarding electricity and plumbing, please contact Convention Electric at (909) 623-5192.

**FORKLIFTS:** Forklift will be provided at no extra cost. This service is provided at a first come first serve basis.

**CARPET:** All carpet must be taped down with clear sealing tape by 10am Friday or you will be fined \$100.

**FOOD & BEVERAGE:** Please contact the Home Show office if you are selling or sampling food or beverage at your booth. You will need to apply for a Health Permit and complete a sampling form.

**BOOTH RESTRICTIONS:** Exhibitor may not take down or dismantle booth prior to close of show. All Exhibitor products and display materials must be confined to the actual limits of assigned space. Side rail height may not exceed the height of 3' for the distance of 4' from the aisle, unless placed so it does not disturb the view of another exhibitor's booth, aisle, or passageway. **CANOPIES OR HELIUM BALLOONS ARE NOT ALLOWED INSIDE BUILDING.** All photography is prohibited except for your own booth.

**RULES & RESTRICTIONS:** Rules and restrictions are subject to change without notice. Home Show Consultants reserves the right to amend these rules and make a final decision on any situation which may not be governed by the contract. Home Show Consultants shall not be responsible for any compensation paid by Exhibitor if this event is cancelled by circumstances beyond the control of Show Management.

**ALL EXHIBITORS:** Your balance is due in full NOW! If you have not paid your balance, please send it right away! You will not receive your badges, and cannot move into your booth until your balance is paid in full, so please plan for this. **WE DO NOT ACCEPT PERSONAL/COMPANY CHECKS AFTER APRIL 12<sup>th</sup>, 2019.** Please bring essentials to the show—chairs, tables, spotlights, a dolly to move your merchandise around with etc. . . order your tables, electricity, and phone lines early if you need them.

**Once again, on behalf of THE OC SPRING HOME & GARDEN SHOW, thank you for your participation, and here's looking forward to a successful show. If you have any questions, please contact the Home Show Office.**

**HOME SHOW CONSULTANTS**  
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**Phone: (951) 681-0644 Fax: (951) 361-3454**  
**[www.homeshowconsultants.com](http://www.homeshowconsultants.com)**