

# REQUEST FOR LATE MOVE OUT

I am unable to remove my exhibit from the show facility on Sunday night. I am therefore requesting to move out on Monday morning, and I agree to the following conditions:

1. I understand that all exhibitor merchandise must be out of the building by no later than 10:30 am.
2. If any merchandise is left after that deadline, I will be fined \$300 for late pick up.
3. I agree to pay an additional charge of \$500 for handling if any merchandise is to be moved, as well as \$300 per day (or any portion thereof) for storage if it has to be stored.

Show Name: \_\_\_\_\_

Show Dates: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Print Your Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*Please fax to (951) 361-3454 or email to homeshowoffice@gmail.com. Please do not assume you are approved for late move-out unless you receive a signed copy of acceptance.*

# ACCEPTANCE OF LATE MOVE OUT

Home Show Consultants agrees that the above Exhibitor is permitted to move out Monday morning as long as they are **COMPLETELY** moved out of the building by 10:30 am.

\_\_\_\_\_  
Home Show Consultants

\_\_\_\_\_  
Date